

To: MEMBERS OF THE CHIEF OFFICER SUB COMMITTEE  
Councillors Bloore, Botten, Bourne, Elias and Langton

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Dear Councillors,

**CHIEF OFFICER SUB COMMITTEE**  
**THURSDAY, 13TH JANUARY, 2022 AT 2.00 PM**

The agenda for this meeting of the Sub-Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below. If a member of the Sub-Committee is unable to attend the meeting, please notify officers accordingly.

Yours faithfully,

David Ford  
Chief Executive

## AGENDA

1. **Apologies for absence (if any)**
2. **Election of Chair for the meeting**
3. **Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
- (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

4. **To consider passing the following resolution to exclude the press and public:**

**RESOLVED** – that any members of the press and public be excluded from the meeting for the following items of business under Section 100A (4) of the Local Government Act 1972 (as amended) on the grounds that:

- (i) they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act: *Paragraph 1 (information relating to an individual)*;
- (ii) for the items, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

5. **Chief Executive – confirmation of permanent contract** (Pages 3 - 6)
6. **Interview for the position of Chief Finance Officer**

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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